

Leah Saxton

Panama, NY 14767

(716) 490 – 8711

Leahr2019@yahoo.com

SUMMARY

A dedicated and diligent fashion professional with hands-on experience in the industry. My skills and knowledge within the industry have provided me with the tools to confidently take on any opportunity presented and embrace new and unfamiliar experiences. I am eager to find a career and be part of a passionate and hardworking team. I can assure my positive attitude, work-ethic, and drive for success will be a great asset to your team.

SKILLS

PowerPoint, Teams, Microsoft Word, Microsoft Office, Excel, Knowledge of Adobe Photoshop, knowledge of how to sew, communication and presentation, teamwork, time-management, multi-tasking, organization, problem solving, detail oriented, problem-solver.

EXPERIENCE

Garage, Crossgates Mall, Albany, NY – *Sales Associate/Visual Merchandising Assistant* (June – August 2022)

- Assisted with switching and planning of floor sets
- Unpacked and organized truckloads and backroom
- Assisted customers to provide best possible in-store experience
- Check out customers, help with returns and exchanges, promoted use of online app
- Managed and organized fitting rooms
- Fulfilled online orders by picking items from floor/backroom

Tj Maxx, Lakewood, NY – *Sales Associate* (November 2020 – May 2021)

- Unloaded truck and moved stock onto floor in a timely matter
- Assisted customers to provide best shopping experience possible
- Set up and organized holiday displays
- In charge of organizing beauty and shoe sections after total store reconstruction
- Checked out customers, returns, exchanges, and promoted store credit card

EDUCATION

SUNY Oneonta, Oneonta, NY – *Bachelor's of Science in Fashion and Textiles, concentration in merchandising and a minor in communications* (Fall 2019 – Spring 2023)

ACTIVITIES

Alpha Kappa Phi – SUNY Oneonta – *Sorority/Charity work* (Fall 2021 – Spring 2023)

- Positions held: Corresponding Secretary (Spring 2022)
- Philanthropy: March of Dimes and Breast Cancer Awareness

